



Illinois Promotional Assessor Profile

Appendix #1

Assessor Requirements: Assessors shall possess a minimum of ten (10) years of service as a full-time sworn firefighter including at least three (3) years of service as a fire officer at the rank of company officer or higher. Persons who do not have experience as a sworn full-time firefighter who are interested in serving as assessors and who have specialized technical expertise may be added to assessment panels by agreement of the parties to a collective bargaining agreement at the local level.

Date Profile Completed:	September 10, 2015
--------------------------------	--------------------

Contact Information (Please note that this page will be posted on the OSFM Website)				
Last Name Mastandrea	First Name Terry	If Applicable: Name of Department/Business IFCA PEAS Director		
If Applicable: Department/Business Mailing Address 1174 Tracie Drive	City Lake Zurich	State IL	Zip 60047	County Lake
Email address: terry.mastandrea@gmail.com	Contact Phone Number (not mandatory to provide on the page) 847-732-4709			

Fire or EMS Employment Status (Please check one)											
Full Time	<input type="checkbox"/>	Combination	<input type="checkbox"/>	Volunteer	<input type="checkbox"/>	Part Time	<input type="checkbox"/>	Retired	<input type="checkbox"/>	Consultant	<input checked="" type="checkbox"/>

Fire or EMS Position (Rank)			
	Name of Organization	Position Title	Dates of Position
1	IFCA Promotional Evaluation & Assessment Service	Director	2011 - Present
2	Lake Zurich Fire Rescue Dept.	Fire Chief/EMA Director	1990 - 2011
3	Skokie Fire Dept.	Lieutenant/Ast Shift Commander	1981- 1990
4	National Emergency Rescue & Response Training Center (TEEX)	Adjunct Instructor	2011 - Present

Describe Your Duties and Responsibilities of your Positions	
Position	Overview of Duties and Responsibilities
1	Direct, develop, administer, train, for promotional, hiring & evaluation services for the IFCA

2	Direct and administer duties of Fire Chief/EMA Director for Village of Lake Zurich and surrounding fire district. Full Service Department
3	Company Officer (LT) moving to Assistant Shift Commander (Captain) responsible for daily company and shift management/command.
4	Adjunct Instructor for NERRTC out of Texas Engineering & Extension Service (TEEX) responsible for facilitating the Senior Officials Workshop Training nationally.

Breadth of Supervisor and/or Officer Experience	Current	Past
Number of full-time employees I supervise or have lead directly:		65 Fire/Admin/Civilian
Number of employees I supervise or have lead indirectly:	24 Assessors	

Education (only accredited institutions and a copy of your degree must be attached)		
Degree	College/University	Major
BA	Lewis University	Business Admin

Fire/EMS Service Certifications (A copy of your certificates must be attached)		
Title	School or Organization	Date
EFO	National Fire Academy	1995
FOIII	OSFM	2000
EMT-P	IDPH	1985

Special Skills:

Describe Your Assessor Training and Organization Who Administered the Training:
--

IL Assessor for 26 years (1990 – present), Director of IFCA PEAS for 4 years (2011 – present) Conduct all training for new assessors and con ed in Illinois.

Identify The Exercises That You Have Been Trained For:											
In Basket	<input type="checkbox"/>	Leaderless Group	<input type="checkbox"/>	Oral Interview	<input type="checkbox"/>	Tactical	<input type="checkbox"/>	Problem Employee	<input type="checkbox"/>	Qualities of Leadership	<input type="checkbox"/>
<i>Please list other exercises that are not listed and describe and them.</i>											Disgruntled Citizen, Presentation, Writing, Resume Review

Describe Your Assessor Experience:

I have been an Assessor for 26 years and have evaluated all ranks and working with all exercises. Have developed and updated most of the current program/process elements for the IFCA promotional process re: Be Prepared Workshops, Candidate Feedback Sessions, and specific exercises including Tactical utilizing the Fire Studio 5, Digital Combustion software. Also coordinate and administer the “Fire Chief Hiring Service” program for the IFCA. Identified by the JLMC as the Lead Instructor for “New Assessor Training Curriculum” and training offerings.

CERTIFIED ASSESSOR CERTIFICATION STATEMENT

By typing your name in the box provided below, you are certifying that the information provided within the Illinois Promotional Assessor Profile, to the best of your knowledge, is true, accurate and complete.

Certified Assessor Typed Signature

Date:

Terry Mastandrea

September 10, 2015

Joint Labor Management Committee (JLMC) Statement

Based upon this Assessor Profile submitted to the JLMC, we believe this information is accurate. However, the JLMC is highly recommending that the entity seeking Assessors conduct their own review and validation process.