



Office of the State Fire Marshal

MEMORANDUM

TO: All Licensed Contractors, Licensed Inspectors and Licensed Inspection Companies

FROM: Bob Capuani
Director, Elevator Safety Division

DATE: July 26, 2011

RE: OTIS ELITE SYSTEM SERVICE

At the July 14, 2011 Elevator Safety Review Board meeting the Board discussed the Otis Elite System and what it could and could not do. Otis has agreed to the following concerning this service:

- Door dwell times can be increased or decreased remotely only if an Illinois licensed elevator mechanic is present on that specific equipment on site. In the absence of an Illinois licensed elevator mechanic on site, an Elite Expert will NOT increase or decrease associated door dwell time parameters. Otis Elevator will undertake to immediately modify its standard work around this remote feature.
- The Office of the State Fire Marshal does not want the Elite Experts to be able to reset the door operator subsystem. Otis confirmed that Elite Experts have never been allowed under our standard work to reset the door operator subsystem.