

**Elevator Safety Review Board**

**June 14, 2007**

The Illinois Elevator Safety Review Board members met at the James R. Thompson Center, Room 9-034 in Chicago, Illinois on June 14, 2007. Chairman Frank Christensen brought the meeting to order at approximately 8:30 AM.

Introductions were as follows:

Board Members Present:                    Frank Christensen, Chairman  
   Kelly Weller  
   Kenneth Mason  
   Richard Gregory  
   Stephen Hynes  
   Darrel Swienton  
   Tom Jirik  
   Rod Gilles  
   Bill Bogdan  
   Tom Ganiere

Brenda Bush-Moline was absent from the April meeting.

OSFM staff present:                        Robert Capuani  
   Jim Aubin  
   John Fennell  
   Joseph August

**Item 1 – Call to Order/Approval of Minutes**

Chairman Christensen opened the meeting with the pledge of allegiance. He asked the Board members if anyone had any changes, additions, or comments related to the April 12, 2007 meeting minutes. There were no suggested changes or additions.

Richard Gregory motioned to approve the minutes.  
Rod Gilles seconded the motion.  
Unanimous vote to approve the minutes.

**Item 2 – Old Business**

- I. Elevator Safety Program progress report:  
Robert Capuani reported conveyance registration was low.
  
- II. Status update of the freight elevator at Bartlett High School:  
Robert Capuani reported smoke detection systems need to be installed and elevator would then be ready for operation.

**III. Continued discussion of adopting the ASME forms as standard state form:**  
The Board discussed and approved adoption of the ASME forms for use by the division to become effective July 1, 2007. The Board will review and discuss the ASME 2008 forms.

**IV. Continued discussion regarding periodic testing and witnessing:**  
The Board discussed the fire service recall as a required witnessed test. The Board determined that the fire service recall was maintenance test; therefore, it was considered a monthly maintenance function that could be completed by a qualified person on the premises.

Richard Gregory motioned to consider the fire service recall as a maintenance test.

Tom Ganiere seconded the motion.

Unanimous vote to consider the fire service recall as a maintenance test.

### **Item 3 – New Business**

**I. Discussion and possible acceptance of continuing education programs:**  
Continuing education programs were discussed and accepted at the April 2007 meeting.

**II. Discussion regarding safety test tags:**  
The Board discussed use of the OTIS elevator aluminum coated fiberboard tags for compliance with the requirements of ASME for metal tags.

Richard Gregory motioned to accept temporary use of the tags.

Darrel Swienton seconded the motion.

Unanimous vote to approve accept temporary use of the tags.

Richard Gregory will further research the tags and the ASME requirements and present his findings to the Board at the July meeting.

**III. Board discussion regarding how recent the experience must be for licensing purposes.**

The issue will be discussed at the July meeting.

**IV. Board discussion regarding posting past approved Board minutes on the OSFM website.**

The Board unanimously approved posting past approved Board minutes on the OSFM website.

**V. Board discussion regarding providing a link to the Illinois General Assembly (ILGA) website from the Office of the State Fire Marshal (OSFM) website for the purpose of accessing the rules.**

The Board unanimously approved providing a link to the Illinois General Assembly website from the Office of the State Fire Marshal website for the purpose of accessing the rules.

**Item 4 – Public Comment**

Kone Elevator requested a variance from the required 9.5 mm diameter of an elevator cable and asked if it could be substituted with an 8 mm cable. After Board discussion regarding the safety of the requested cable system, Kone agreed to present the technical data of the cable system to the Board for review and discussion at the July meeting.

Otis Elevator commented on the deadline for registration of conveyances and requested that the Board extend the deadline to January 1, 2008. Otis was by informed by OSFM the Board does not have such authority under the current Act: OSFM agreed to inform the mechanics of the process for informing a building owner of the responsibility to register conveyances and the results of failing to do so.

Dillard's department store requested the Board approve issuance of a contractor's license for their company. Robert Capuani agreed to review the application sent to OSFM from Dillard's and report his evaluation to the Board at the August meeting.

**Item 5 – Meeting Adjourned**

The Board unanimously approved adjourning the meeting at approximately 9:50 AM.