



Illinois Promotional Assessor Profile

Appendix #1

Illinois Promotional Assessor Registration/Profile

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Assessor Requirements: Assessors shall possess a minimum of ten (10) years of service as a full-time sworn firefighter including at least three (3) years of service as a fire officer at the rank of company officer or higher. Persons who do not have experience as a sworn full-time firefighter who are interested in serving as assessors and who have specialized technical expertise may be added to assessment panels by agreement of the parties to a collective bargaining agreement at the local level.

Date Profile Completed:	June 18, 2013
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Contact Information (Please note that this page will be posted on the OSFM Website)					
Last Name Kramer	First Name Curtis	If Applicable: Name of Department/Business C.O.P.S. & F.I.R.E. Personnel Testing Service			
If Applicable: Department/Business Mailing Address 200 West Higgins Road, Suite 201		City Schaumburg	State IL	Zip 60195	County Cook
Email address: ckramer@foxvalley.net		Contact Phone Number (not mandatory to provide on the page) 224 629-0310			

Fire or EMS Employment Status (Please check one)											
Full Time	<input type="checkbox"/>	Combination	<input type="checkbox"/>	Volunteer	<input type="checkbox"/>	Part Time	<input checked="" type="checkbox"/>	Retired	<input type="checkbox"/>	Consultant	<input type="checkbox"/>

Fire or EMS Position (Rank)			
	Name of Organization	Position Title	Dates of Position
1	Hampshire Fire Protection District	Fire Chief	4/1/04 - 6/1/2012
2	City of Elgin Fire Department	Deputy Chief	10/3/77 - 11/3/2003
3			
4			

Describe Your Duties and Responsibilities of your Positions	
Position	Overview of Duties and Responsibilities
1	Fire Chief Chief Executive Officer of the Fire District
2	Dep. Chief Chief of Department Operations, Training, Special Teams and the Fire Department Budget
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Breadth of Supervisor and/or Officer Experience	Current	Past
Number of full-time employees I supervise or have lead directly:	8	104
Number of employees I supervise or have lead indirectly:	35	104

Education (only accredited institutions and a copy of your degree must be attached)		
Degree	College/University	Major
Associate of Applied Science	Elgin Community College	Fire Science
Bachelor of Science (pending completion of AA)	Southern Illinois University	Fire Service Management
Associate in Arts (not yet complete)	Elgin Community College	SIU transfer requirement

Fire/EMS Service Certifications (A copy of your certificates must be attached)		
Title	School or Organization	Date
OSFM Certifications Attached	OSFM approved sites	
Executive Fire Officer	National Fire Academy	4/28/95

Special Skills:

- Prior assessor experience with Resource Management
- Instructor, Elgin Community College. All courses within the Fire Science (major) core curriculum, Fire Officer Leadership courses 1,2,3, and 4 and the BOF (Academy).
- Developed the Elgin Regional Fire Academy
- Developed Curriculum for Elgin Community College and Correlated the Fire Science Degree coursework to the OSFM Certification Program beginning in 1982 and coordinated the Fire Science program from 1990 to 2003.

Describe Your Assessor Training and Organization Who Administered the Training:

Completed the IL Basic Certified Assessor training through the Illinois Fire Chief's Association consisting of: Assessment standards, method and history, assessment standards, leadership dimensions in an assessment center, recording and defining behavior, group exercises, writing exercises, categorizing behavior, ratings, structured orals, in-basket exercises, assessment exercises, problem employee, and tactical exercises.

Identify The Exercises That You Have Been Trained For:

In Basket	<input checked="" type="checkbox"/>	Leaderless Group	<input checked="" type="checkbox"/>	Oral Interview	<input checked="" type="checkbox"/>	Tactical	<input checked="" type="checkbox"/>	Problem Employee	<input checked="" type="checkbox"/>	Qualities of Leadership	<input checked="" type="checkbox"/>
<i>Please list other exercises that are not listed and describe them.</i>											

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Describe Your Assessor Experience:

I had prior assessor experience with Resource Management when I was employed by the City of Elgin. These experiences were prior to the Promotions Act and the Joint Labor Management Committee's work. I have taken and completed the Basic Certified Training and have "shadowed" with C.O.P.S. & F.I.R.E. Personnel Testing Service (Mr. John Sidbeck, President). I have completed continuing education hours with this companies assessors while awaiting certification review.

CERTIFIED ASSESSOR CERTIFICATION STATEMENT

By typing your name in the box provided below, you are certifying that the information provided within the Illinois Promotional Assessor Profile, to the best of your knowledge, is true, accurate and complete.

Certified Assessor Typed Signature

Date: 12/7/13

Joint Labor Management Committee (JLMC) Statement

Based upon this Assessor Profile submitted to the JLMC, we believe this information is accurate. However, the JLMC is highly recommending that the entity seeking Assessors conduct their own review and validation process.