



Illinois Department of Natural Resources
 Division of Forest Resources
 Volunteer Fire Assistance Grant Program Application
 Updated February 20, 2014

IDNR USE ONLY _____

(* indicates a required field)

SECTION 1 - APPLICANT INFORMATION	
Applicant (FD) Name (*)	Tax ID number (9 digits) (*)
Description of the Applicant (*)	
Address (*)	City, State, Zip & County (*)
Daytime Telephone (cell if station is not manned) (*)	Fax (*)
E-Mail (*):	
Applicant Representative (*):	Title:
Applicant Signature (*):	
Other Contact Person (<i>Only if different from Applicant Representative</i>) Must be available during business hours.	
Name:	Title:
Daytime Telephone (*):	E-Mail:
CONGRESSIONAL INFORMATION	
State Representative District (____) State Senatorial District (____) U. S. Representative District (____)	
SECTION 2 - ELIGIBILITY	
1. Is 100% of the total project cost available at the time of application? YES____ NO____ If the answer is NO, the applicant is not eligible for funding.	
2. Does your Fire agency serve a rural area? YES____ NO____ Does your Fire agency serve a community with a population under 10,000? YES____ NO____ What is the population of the community served? _____ (From the most recent Census) <i>(See Section I for eligibility requirements)</i>	
3. Does your Fire agency have a written Memorandum of Understanding (MOU) on wildfire control with the Illinois Department of Natural Resources? YES ____ NO ____ <i>(A signed MOU is required for funding consideration, form included in this package). A MOU older than 3 years must be renewed. (See appendix v) (Attach signed copy)</i>	

4. Provide a map of your protection area, and include any areas within the boundaries that are not under your protection. If project includes purchase and installation of a dry hydrant, include a site location map with GPS coordinates and elevation drawings for the placement of the hydrant. If dry hydrant will be on Private Property attach signed 30 year easement.

SECTION 3 - EVALUATION CRITERIA

5. Is wildland fire training, PPE or equipment being purchased? (Eligible items include National Wildfire Coordinating Group (NWCG) training, wildland PPE, wildland hand tools, chainsaws, drip torches, backpack blowers, ATVs, slip in units, brush trucks, and GPS units.

6. Does your department have National Wildfire Coordinating Group (NWCG) trained and active members? Yes or No

S130 & S190, number trained _____?

S290 _____?

S131 _____?

S211 _____?

S212 _____?

S230 _____?

S231 _____?

S234 _____

Other NWCG Classes _____

7. a. Does your Fire agency protect any public lands or public owned facilities, such as State Parks or Forests, Forest Preserve Districts, National Forest lands, County or Township Parks, State or Federal Prisons, State or Federal Lodges, Mental Health facilities or County, Township or State Highway maintenance facilities? YES _____ NO _____

If YES, please list. (*BE SPECIFIC*)

EXAMPLE: Starved Rock State Park (Lodge, Maintenance Building, Site Superintendent Residence, 625 acres)

Names of Facilities: _____ Acres Protected: _____

(*For more facilities, use additional sheets if necessary*)

b. Listing of historic buildings is to be included and documented with a letter from the agency that has registered the building.

Names of Facilities: _____

(*For more facilities, use additional sheets if necessary*)

Highway right-of-ways, City Buildings or City Parks, Community Centers, Schools, Churches, Cemeteries and/or Post Offices and Mutual Aid assistance are NOT ELIGIBLE for consideration.

8. What is your approximate annual budget? \$ _____

List the source (s) of your income with its approximate percentage of your total budget.

a. _____ % b. _____ %

c. _____ % d. _____ %

9. What is your present rating from the Insurance Services Office? (ISO)

City: _____ Rural: _____

10. Does your Fire agency use the National Fire Incident Reporting System (NFIRS) to report wildfires to the Illinois State Fire Marshall's office? YES _____ NO _____

Did your Fire agency report wildland fires to the Department of Natural Resources in 2013 & 14 YES _____ NO _____

Copies of the (NFIRS) reports or the DNR fire reporting form may be attached. Attached is a blank DNR form.

You may submit reports with the application.

If the wildfires have already been reported to DNR, you will receive credit for each report.

11. In 2013 – 14 did your Fire agency suffer a loss (not covered by insurance) of 50% or more of the asset value, not including real estate value, of the fire agency's equipment? YES _____ NO _____

If yes, attach a copy of the formal report documenting the equipment loss.

12. Will communications equipment requested enable your Fire agency meet the 2012 FFC narrow banding requirements?
 YES ___ NO ___ N/A ___

13. Will this project increase the water supply to your protection area? YES ___ NO ___
 Tankers, tenders, dry hydrants and cisterns are eligible, and other projects will be considered. Permanent installations of dry hydrants or cisterns on private property require written and signed 30 year easements (and must be included with the application) along with all-weather access.

14. Does the proposed project involve the conversion of Federal Excess Personal Property? YES ___ NO ___
If yes, please include the serial number and equipment description in Section 4 - Project Description.

15. Does your community have a Community Wildfire Protection Plan. Yes ___ No ___
 If yes provide a copy with the application or provide the internet link.

SECTION 4 - PROJECT DESCRIPTION

Classification (*): Equipment Purchase ___ Training ___ New Organization ___

Project Title (*):

Project Description and Comprehensive Justification (*):

(Provide a map of the project location with GPS coordinates and elevation drawings if purchase and installation of a dry hydrant is requested). If Hydrant will be placed on private property include a 30 year signed easement with the application.

SECTION 5 - BUDGET SUMMARY *(Round to nearest dollar)*

Budget Summary/Category	Project Total	Grant Funds Requested	In-Kind Match	Matching Funds
Personnel				
Travel				
Equipment				
Materials/Supplies				
Contractual Services				
Other				
Total <i>(must match detailed budget)</i>				
Source of Total Project Funds				Amount

SECTION 6 - DETAILED BUDGET *(Required for all applications.)*

PERSONNEL

Name or Position Title	Hourly Rate	Hours	Total

TRAVEL

Position/Description	Item Rate	Quantity	Total

EQUIPMENT

Description	Price/Item	Quantity	Total

MATERIALS/SUPPLIES

Description	Price/Item	Quantity	Total

CONTRACTUAL SERVICES

Description	Total

OTHER

Description	Total

TOTAL COST OF PROJECT \$

Mail application and attachments (all pages) to:
Debbie Dix
Illinois Department of Natural Resources
Office of Resource Conservation
Division of Forest Resources
One Natural Resources Way
Springfield, IL 62702-1271

Questions - Contact: tom.wilson@illinois.gov
or call 618/498-1627

Equal opportunity to participate in programs of the Illinois Department of Natural Resources (IDNR) and those funded by other agencies is available to all individuals regardless of race, sex, national origin, disability, age, religion or other non-merit factors. If you believe you have been discriminated against, contact the funding source's civil rights office and/or the Equal Employment Opportunity Officer, IDNR, One Natural Resources Way, Springfield, IL 62702-1271; (217) 782-2662; TTY (217) 782-9175.



**ILLINOIS DEPARTMENT OF NATURAL RESOURCES
DIVISION OF FOREST RESOURCES
WILDLAND FIRE REPORT**

For use by all:
Fire Departments
Fire Protection Districts
Volunteer Fire Organizations

Fire Agency Reporting: _____	FDID _____
Name: _____	
Mailing Address: _____	
City, State, Zip code: _____	County _____
Phone: _____	
Email: _____	

DATE OF FIRE: Reported _____ **Controlled** _____ **TIME OUT:** _____ **TIME IN:** _____

INCIDENT Name or Number _____

NO WILDFIRE ACTIVITY DURING THE MONTH OF _____ **YEAR** _____

Acres burned:

Forest _____ **acres**

Wildland: _____ **acres**

Crops: _____ **acres**

Cause:

- | | |
|--|---|
| <input type="checkbox"/> Lightning | <input type="checkbox"/> Arson |
| <input type="checkbox"/> Equipment Use | <input type="checkbox"/> Children |
| <input type="checkbox"/> Smoking | <input type="checkbox"/> Miscellaneous |
| <input type="checkbox"/> Campfire | <input type="checkbox"/> Fireworks |
| <input type="checkbox"/> Debris Burning | <input type="checkbox"/> Power line |
| <input type="checkbox"/> Railroad | <input type="checkbox"/> Structure |

Building Threatened

Residences _____ **or Out Buildings** _____

Buildings Destroyed

Residences _____ **or Out**

Buildings _____

INJURIES _____ **Fatalities** _____

Landowner _____

Address: _____

Location: _____ **or** _____

Latitude & Longitude

Township & Range

Or nearest intersection _____

Send Report to:

Tom Wilson
Illinois Department of Natural Resources
Division of Forest Resources
One Natural Resources Way
Springfield, Il 62702 -1271 or fax 217/785-2438 or tom.wilson@illinois.gov

"The Illinois Department of Natural Resources does not discriminate based upon race, color, national origin, age, sex, religion or disability in its programs, services, activities and facilities. If you believe that you have been discriminated against or if you wish additional information, please contact the IDNR EEO Office at One Natural Resources Way, Springfield, Illinois 62702-1271 or by phone at (217) 782-2662."



**Fire Control
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (MOU) is between the Illinois Department of Natural Resources, hereafter referred to as the “Department”, and the _____, hereafter referred to as the “Fire Agency”. The purpose of this MOU is to reduce the effects of uncontrolled wildfires upon the forest, wildlife habitat and soil and water resources of the State. **The territory covered by this agreement is defined per the attached map.**

RESPONSIBILITIES OF ILLINOIS DEPARTMENT OF NATURAL RESOURCES

1. Provide training to Fire Agency personnel in the areas of fire prevention, suppression and damage appraisal.
2. Provide guidance and assistance in selecting and utilizing personnel protective equipment (PPE), tools, and other necessary equipment to fight wildland fires. As available, loan appropriate tools and equipment to the Fire Agency.
3. Provide available resources to assist in suppression efforts for fires on property adjacent to Department owned lands within the Fire Agency’s territory. As available, dispatch help to suppress fires on private lands.
4. Provide the Fire Agency fire prevention materials, (e.g. Smokey Bear costume, literature etc).

RESPONSIBILITIES OF THE FIRE AGENCY

1. Furnish proper storage and maintenance of equipment loaned by the Department and maintain and make available all pertinent records.
2. Provide fire protection on Department owned lands within or adjacent to the Fire Agency territory.
3. Take action on wildland fires. File reports to the Department for wildfires for which action was taken.

This memorandum may be terminated by mutual agreement in writing with 60 days notice. Unless otherwise stated, there will be no charge by either the Department of Natural Resources or the Fire Agency for services rendered under this MOU.

Fire Agency			Illinois Department of Natural Resources
Fire Agency Representative	Date	IDNR Forester	Date
Address		Address	
City, State, Zip		City, State, Zip	
Telephone	Cell Phone	Telephone	Cell Phone
e-mail address		e-mail address	
		State Forester	Date
		IDNR Forest Resources	
		One Natural Resources Way	
		Springfield, Il 62702-1271	
		PH: 217/785-8774	

This State agency is requesting information that is necessary to accomplish the statutory purpose as outlined under 20ILCS 805 Coop. Forestry Assistance Act of 1978 as amended. Equal opportunity to participate in programs of the Illinois Department of Natural Resources (IDNR) and other agencies is available to all individuals regardless of race, sex, national origin, disability, age, religion or other non-merit factors. If you believe you have been discriminated against, contact the funding source’s civil rights office and/or the Equal Employment Opportunity Officer, IDNR One Natural Resources Way, Springfield, IL 62702: 217/782-2662: TTY 217/782-9175. This information may be provided in an alternative form if required. Contact the DNR Clearinghouse at 217/782-7498 for assistance. Printed with authority of the State of Illinois.

